

# Application Checklist

## 1. Check the application requirements

This LL.M. is specially catered for law graduates and professionals willing to enhance their skills and career prospect in the field of international business law. To be eligible for application, candidates must have at least **4 years of law education OR 4 years of work experience and a previous undergraduate degree in any field**. Alternative qualifications can also be considered. If you are unsure about meeting the requirements, contact us at [buci.chan@u-paris2.fr](mailto:buci.chan@u-paris2.fr)

## 2. Submit your application online

Start your online application process by opening the following link in your browser and opening an account on:

<https://candidatures.u-paris2.fr/en/droit>

*Checklist for application & documents that need to be submitted on the online application form*

- Personal statement
- Resume/CV
- Scanned copies of higher education degrees/certificates  
A scanned copy of all previously obtained higher education degrees (Bachelor, Master or PhD) and any relevant professional certifications/qualifications.
- Proof of English language proficiency  
IELTS: 7.0 ; TOEIC: 800 ; TOEFL: 90 or equivalent.  
*Waived if you have already completed a degree in an English spoken country.*
- Two Reference Letters (professional and/or academic)
- Copy of your ID document  
Singapore students: NRIC ;  
International students: Passport
- ID-size profile picture
- Completed online application form  
Complete the required details as indicated on the online application platform.
- Payment of EUR 80 application fee (non refundable)  
Upon completion of your online application, you will be asked to proceed to the payment of an EUR 80 application fee.

### APPLICATION DEADLINE

All candidates: 15 September

NEXT INTAKE: October

EFB candidates: 15 December

NEXT INTAKE: January

**IMPORTANT:** If you need assistance to complete the online application, please contact us at (+65) 6799 5388 or [buci.chan@u-paris2.fr](mailto:buci.chan@u-paris2.fr)

## 3. Await application decision

Upon reception of your application, you will receive a response from the university's admission committee within 15 days.

## 4. Confirm your seat: pay the tuition fees deposit

Candidates with a **Full Offer** will need to proceed to the payment of minimum tuition fees deposit in order to confirm their seat on the programme (payment to be made within 3 weeks following receipt of Acceptance Letter). Please refer to the Fees Planning document for details on payment plan.

Candidates with a **Conditional Offer** will need to submit additional documents (i.e. transcripts/degrees) as requested.